

HEADQUARTERS
CONNECTICUT WING CIVIL AIR PATROL
AUXILIARY OF THE UNITED STATES AIR FORCE
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21-Apr-03

MEMORANDUM FOR ALL CT WING FLIGHT RELEASE OFFICERS
ALL CT WING PILOTS

FROM: CTWG/DO

SUBJECT: Connecticut Wing Operations Policy Letter 03-02

1. The one of the major purposes of the CAP Flight Release Program is to serve as a check and balance on the propriety of making a specific flight at a given time for a given purpose. This includes a verification of all of the factors surrounding the conditions of the proposed flight including weather conditions and the PIC's adherence to the "I'M SAFE" guidelines contained in both the Aeronautical Information Manual, Chapter 8, Medical Facts for Pilots; and in Attachment 8 of CAPR 60-1.
2. In order to accomplish this purpose, it is essential that the Flight Release Officer (FRO) be in direct contact with the Pilot in Command (PIC) at a time in reasonable proximity to the proposed take off time of the flight.
3. Therefore, without exception, the following policy is implemented, effective immediately"

"NO FLIGHT RELEASES WILL BE ISSUED BY ANY CONNECTICUT WING FLIGHT RELEASE OFFICER (FRO) TO ANY PILOT MORE THAN 3 HOURS IN ADVANCE OF THE PROPOSED TAKE OFF TIME OF ANY FLIGHT, NOR WILL ANY FLIGHT RELEASES BE GIVEN TO ANY PILOT IN COMMAND (PIC) BY ANY MEANS OTHER THAN VERBAL CONTACT (PERSONAL OR TELEPHONE) WITH THE PIC."

4. In exceptional circumstances, this policy may be overridden by the Wing Director of Operations, Wing Commander, Vice-Commander, or Higher Authority.

WILLIAM J. LEE, Lt. Col, CAP
Director of Operations

cc:

CTWG/CC
CTWG/CV